

# Pathway to RAD Registered Teacher Status (RTS) Application Guidelines for entry 2020

If you require a form in large print, please contact the Faculty of Education

Email: [faculty@rad.org.uk](mailto:faculty@rad.org.uk)

## **About the application**

The Pathway to RAD RTS application consists of three pieces of documentation that need to be returned to us all together:

- The application form for Pathway to RAD Registered Teacher Status (RTS)
- Copy/copies of the relevant ballet teaching qualification certificate(s)
- Reference

Please make sure that you title the documents as follows:

- [First Name Surname] application form
- [First Name Surname] certificate (in case of multiple certificates please number them accordingly)
- [First Name Surname] reference

(For example: Jane Smith application form, Jane Smith certificate, Jane Smith reference)

Please only send us your application when you have all the requested documents ready.

We will only be able to process fully completed applications that are received with all the requested supporting documents and are correctly titled.

Please complete all sections of the Application Form. Insert N/A if the section is not appropriate to your application.

## **1 Your details**

The information you provide here will be used in all communications. Please ensure that you provide accurate information, so that we can contact you easily and quickly. If your details change, please keep us updated. Please provide a personal email address as this will be the primary method of communication.

If you have a disability or medical condition which may affect your ability to study the course you are applying for, please let us know:

- The nature of your disability or medical condition and any implications this may have on your studies;
- If your situation requires reasonable adjustments to your studies and, if so, what type of adjustment is required;
- Any individual arrangements you may require or that you have found helpful in the past.

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If you have a disability or medical condition as stated above, you may be asked to supply documented evidence of this. It is essential for us to know the nature of any reasonable adjustments in advance so that we may advise you on what facilities and arrangements may be available.

### 2 Your qualification(s)

Please ensure that you complete this section by providing accurate information on your previous qualifications and qualification awarding body.

The entry requirement for the Pathway to RAD RTS is a Level 4 or equivalent ballet teaching qualification. A Level 4 qualification is broadly equivalent to the first year of Undergraduate-level study. We do not hold an exhaustive list of approved qualifications; however, in previous years applicants with the following qualifications have met the entry requirements, amongst others:

- Level 4 Diploma in Dance Education (DDE) with Imperial Classical Ballet or Cecchetti focus, Imperial Society of Teachers of Dancing (ISTD)
- Level 4 Diploma in Dance Teaching with Ballet focus, or Teacher of Dancing Associate of the Ballet Faculty, The International Dance Teachers' Association (IDTA)
- Level 4/5 Diploma in Dance Teaching, the British Ballet Organisation (BBO)
- Dance/Ballet degree with substantial and assessed ballet teaching components

Please note that you must submit an electronic copy of your qualification certificate. Additionally you may be requested to provide us with the transcripts of your qualification.

- If you have a ballet teaching qualification at Level 4 **please enclose a copy of your certificate.**
- If you have a ballet teaching qualification equivalent to Level 4 **please include a copy of your qualification held as well as course outlines and transcripts for the qualification.**

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### 3 Reference

It is your responsibility to ensure that the reference form is completed by your chosen referee and returned to you so that you can submit it together with your application form. This reference should be submitted by someone in a position to comment on ballet teaching career to date and your potential for undertaking the Pathway to RAD RTS. Your referee should comment on your ballet teaching experience, your potential to engage in independent study and personal qualities (e.g. motivation, communication skills, attitude etc.) You may not submit a reference from a friend or member of your family.

### 4 How to pay

Payment is due on acceptance of your offer. You will receive an invoice from our Finance Department. The full tuition must be paid in one instalment before the beginning of the programme. You should pay by bank transfer please follow the guidelines below:

Please use your surname (not the transferrer if different from yours) and the name of the activity as your reference on the payment, e.g. SmithPathway. Failure to do so can result in your payment remaining unidentified and your fees considered being outstanding. All charges must be borne by the transferrer.

### Bank details for Royal Academy of Dance

- **Bank:** HSBC Bank PLC
- **Branch:** 31 Holborn Circus, London, EC1N 2HR
- **Account Name:** Royal Academy of Dance

### For sterling transfers

- **Bank Account No:** 90055948
- **Sort Code:** 40-11-58
- **Swift Code:** HBUKGB4194P
- **IBAN:** GB48HBUK40115890055948

### Returning your application

Please return your completed application by email to [faculty@rad.org.uk](mailto:faculty@rad.org.uk), or post to:

Faculty of Education Royal Academy of Dance  
36 Battersea Square  
London  
SW11 3RA  
UK